



Veterinary  
Medicines  
Directorate

INFORMATION  
SERVICES

16 JAN 2017

VMD



Department  
of Health

## **Memorandum of Understanding (MOU) between the Veterinary Medicines Directorate (VMD) and Department of Health (DH) [Fleming Fund (FF)]**

### **Purpose**

1. The purpose of this MOU is to agree:

- the key contacts in each organisation who will administer this MOU;
- the arrangements by which DH funds the secondment of the VMD employee from the UK to the United Nations Food and Agriculture Organization (FAO) based in Rome to work on AMR related projects; and,
- the salary, allowances and relevant costs it will pay to the VMD to enable the secondment.

### **Timeframe**

2. This agreement is for a period of up to two years. Funding is subject to revision and will depend on the fulfilment of this MOU, any revision to budgets, actual expenditure and need and the continuing availability of resources to DH and its priorities.
3. Prior notification shall be made by the VMD to DH if there is any increase in costs above those outlined below.
4. The MOU will be reviewed 12 months after signature.

### **Arrangements**

5. The arrangements will be:
  - payment shall be made on a quarterly basis, in line with financial quarters, by DH on receipt of an invoice from the VMD. The invoice will provide a breakdown of the salary, allowances and relevant costs it will pay to the VMD;
  - DH must be advised if costs are to be over the value of this agreement prior to being invoiced and this agreement revised to reflect any such increase in value.

7.

**Review**

8. The VMD and DH will review this MOU twelve months after the secondment has started and take account of the experiences of the secondee.

**Signed:** 

Marie-Odile Hendrickx

VMD Director of Authorisations

**Date:** 16 JAN 2017

**Signed:** 

Helen Shirley-Quirk CB, HonMFPH  
Director, Emergency Preparedness & Health Protection Policy  
Department of Health

**Date:**

## **Key contacts**

The key point of contact in the VMD's Finance team will be [REDACTED] at:

[REDACTED]

The key point of contact for management issues in DH will be [REDACTED]

[REDACTED] at [REDACTED]

The key point of contact for financial issues in DH will be [REDACTED] at:

[REDACTED]

